




TO: Members, Calcasieu Parish School Board

FROM: Wilfred Bourne, Chief Financial Officer 

DATE: February 15, 2017

RE: Budget/Fiscal Management Committee Meeting

Mr. Mack Dellafosse, Chairman, has called a Budget/Fiscal Management Committee Meeting for **Tuesday, February 21, 2017** at 5:00 p.m. in the Board Room at 3310 Broad Street, Lake Charles, Louisiana.

AGENDA

- 1) Permission to fill Claims Adjuster Position

Budget/Fiscal Management Committee:


Mack Dellafosse, Chair
Alvin Smith, Vice Chair
Annette Ballard
John Duhon
Glenda Gay
Damon Hardesty
Fred Hardy
Aaron Natali
Dean Roberts
Eric Tarver
Wayne Williams

Other Board Members:

Billy Breaux
Russell Castille
Chad Guidry
Ron Hayes

Building Foundations for the Future



TO: Board Members
FROM: Wilfred Bourne 
SUBJECT: Permission to fill Claims Adjuster Position
DATE: February 15, 2017

Skylar Giardina, Risk Manager, is requesting permission to advertise and fill the open Claims Adjuster position that was not filled after the retirement of the previous Claims Adjuster in 2013.

When he retired, it was felt that the third party claims administration firm would be sufficient to handle all aspects of our claims, however, the number of workers comp and general liability claims that are filed each year make that extremely difficult. Many decisions regarding the various claims can only be made by CPSB staff despite the involvement of the third party administrator. A claims adjuster would allow us to more effectively manage claims and minimize losses that impact the operations of the school board.

Staff recommendation: Grant authorization to advertise and fill open Claims Adjuster position.

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